

REGISTRATION FORM (RSVP 21 July 2009)



Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Qld \_\_\_\_\_

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Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

RSVP : Tuesday 21 July 2009

Payment:

Cheque or Money Order (Payable to DOHTAQ)

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Expiry Date: \_\_ / \_\_ Amount: \$ \_\_\_\_\_

Signature: \_\_\_\_\_

COURSE DETAILS

**Date:** Sunday 26 July 2009

**Time:** 2.00pm

**Venue:** ADAQ "Christensten House"  
26-28 Hamilton Place  
Bowen Hills

**Speakers:** Janelle Manders  
*Partner Business Services*  
HLB Mann Judd

Ken Parker  
*Operations Manager*  
Dental Protection Ltd

Vicki Biddle RDH  
*Hygienist/Therapist Consultant*  
DPL Australia

Jenny Bishop  
*Oral Health Education Unit*  
Yeronga

**Cost:** Member fee\* \$35  
Non-member \$50  
Student concession \$25

\*Reciprocal arrangements  
for DHAAQ members

Afternoon tea included.



Workshop

'SETTING UP AND STARTING OUT'

Key Speakers

Janelle Manders HLB Mann Judd  
*Specialisation in Business Services*

and

Ken Parker Dental Protection Ltd  
Risk Management

Sunday 26 July 2.00pm

ADAQ 'Christensten House'  
26-28 Hamilton Place  
Bowen Hills

To Register, detach registration form and mail with payment to: DOHTAQ PO Box 405 NUNDAH Q 4012

Alternatively, if paying by credit card, you may wish to register with your credit card details via fax or email.

Fax: 07 3385 0439 Email: admin@dohtaq.com.au

Dental and Oral Health Therapists Association of Queensland Inc. (DOHTAQ)

Phone / Fax : 07 3385 0439  
e: admin@dohtaq.com.au www.dohtaq.com.au  
Address: PO Box 405 Nundah Qld 4012





### Janelle Manders, HLB Mann Judd, Partner Business Services

Janelle is partner in charge of the Gold Coast office and works with a variety of clients who have businesses across a broad range of industries. With over 20 years accounting experience, Janelle is focused on working with her clients from both an operational and strategic business perspective. Janelle also likes to help small businesses grow into large ones through various growth strategies and techniques. By taking the time to understand and become involved in a client's business, Janelle positions herself as an extension of their management team, delving into to business operations to add value and enhance business performance.

Together with her team, Janelle addresses complex compliance and taxation issues as well as facilitating the delivery of specialist skills and knowledge to effectively implement clients' strategic plans. Janelle has a specific focus on tourism and hospitality, property and construction, IT and innovation, and growth entrepreneurial business.

#### Qualifications and Memberships

Bachelor of Commerce, University of Queensland  
Bachelor of Arts, University of Queensland  
Member, Institute of Chartered Accountants  
Fellow, Taxation Institute of Australia  
Fellow, Australian Institute of Company Directors  
Member, Australian Institute of Management



### Ken Parker, Operations Manager DPL Australia

Ken joined the DPL team in 2000, initially managing DPL Australia's Membership Services, before becoming DPL's Operations Manager two years later. Ken's earlier career was in banking and finance; he spent ten years with ANZ and 20 years with Metway (now Suncorp).

Ken acts as DPL's primary point of contact with MDA National Insurance on all membership related matters, and he brings to this role an excellent understanding of the needs of the whole dental profession.

Having served as a Justice of the Peace, and as a prominent and longstanding Rotarian and experienced management consultant, Ken's long experience and background in customer care enables him to provide an outstanding, friendly and professional service for DPL members across Australia.

## “Setting Up and Starting Out”

Are you considering working in Private Practice?

Do you know what to look out for when negotiating to work for a private dental practice or company?

What are the working conditions?

How do you ensure that you are protected?

Even if you are not currently thinking about working in Private Practice, this presentation includes “good to know” information that can help you make informed choices.

While targeting therapists and hygienists, this would be suitable for any member of the oral health team planning to work in the private sector, particularly those graduating within the next 6 months.

The workshop will cover areas such as:

- setting up a company
- obtaining an ABN
- setting up GST/BAS
- working casual, hourly rate or 60:40 split
- tax deductions
- finance for a new business
- income protection
- risk management considerations



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**Setting Up and Starting Out Workshop**

